



2021 TENTATIVE CURRICULUM

<u>Course</u>	<u>Month</u>
Vicarious Trauma/Wellness/Self-Care	January
JEDI Discussion Panel	January
Fundraising in a New Environment and Uncertain Times	January
EMDR Part 1	February
Microsoft Excel Training Introduction	February
Nonprofit Accounting and Bookkeeping	February
ACES (Adverse Childhood Experience Services)	March
Media Relations, Crisis Communications	March
Microsoft Excel Training – Advanced	April
Recruiting, Managing and Retaining Volunteers	April
EMDR Part 2	May
Think Strategically, Set Goals and Take Action	May
Developing a Winning Communications Plan	June
Supervision and Developing Employee Performance	June
How to Become A 501(3)(C)	July
Basic Grant Writing	July
Leadership and Conflict Management	August
Microsoft PowerPoint Training	August
Board Member Boot Camp	August
Annual Operating Planning And Annual Budget Preparation	September
Emotional Intelligence	September
Principle Gifts and Stewardships For Nonprofits	October
EMS Training	October
Microsoft Word Training	November
Human Resources	November
Social Media Planning - Getting The Most Impact with the Least Amount of Time	December
Free Self-Care Before the Holidays	December